



## POSITION DESCRIPTION

### Farmgate Market Manager (Saturday Market Lead)

#### About Green Thumb Farm

Green Thumb Farm is seeking a reliable, hands-on **Farmgate Market Manager** to lead our weekly Saturday Farmgate Market.

This is a practical, on-the-ground leadership role responsible for setting up and running the market each week — from early morning bump-in through to pack-down. You'll supervise the market support team, coordinate volunteers, and ensure our farm stalls (produce and bakery) are set up and running smoothly.

#### About the role

Our Farmgate Market is a growing Saturday morning community market showcasing seasonal produce, farm goods, and local makers.

As Market Manager, you are the **on-site lead for all Saturday operations**. Your focus is on ensuring the site is set up efficiently, the team is supported, and the market runs smoothly and on time.

You will work closely with the Green Thumb Farm team and report to the CEO / Operations Lead.

#### Role details

- Hours: Saturdays approx. 6:00am – 12:00pm + 1–2 hours during the week
- Employment type: Casual
- Location: Samford Valley, QLD
- Start date: As soon as possible
- Remuneration: \$35–\$40 per hour + superannuation (casual), depending on experience

#### Key Responsibilities

- Lead weekly market setup from approx. 6:00am
- Supervise and direct the Market Support Team during setup and pack-down



- Coordinate and support volunteers throughout the morning
- Ensure Green Thumb Farm stalls (produce and bakery) are set up, stocked, and ready for trade
- Oversee the smooth operation of the market across the morning
- Respond to and resolve any on-the-ground issues as they arise
- Manage pack-down and site reset at close (approx. 12:00pm)
- Complete light weekly prep (1–2 hours), including basic coordination with the team

## About you

You are a reliable and organised person who enjoys working with people and can take responsibility in a hands-on, fast-paced environment.

You will bring:

- Strong organisational skills and ability to manage multiple moving parts
- A calm, practical approach to problem-solving
- Confidence supervising teams and giving clear direction
- Ability to take initiative and work independently
- Willingness to work early mornings and outdoors
- An interest in community, sustainability, and local food systems

You will also require (or be willing to obtain):

- A current Blue Card (Working with Children Check)
- A valid First Aid Certificate

## Why join Green Thumb Farm?

Green Thumb Farm is an educational and community-focused farm where people reconnect with how food is grown, experience regenerative practices, and build meaningful community connections.

The Farmgate Market is a key part of this work — and this role plays a central part in bringing it to life each week.

## How to apply

Please send a short application outlining:



- Why this role interests you
- Any relevant experience (formal or informal)
- What you would bring to a community-based market environment

Applications can be sent to: [admin@greenthumbfarm.org.au](mailto:admin@greenthumbfarm.org.au)