Healing Touch Worldwide Foundation

Guidelines for submitting research proposals for funding

Please provide the proposal as a WORD document and as a pdf.
E-mail proposal to htwfoundation@aol.com.
HTWF will acknowledge receipt of the proposal.

A preproposal is not required, but we would be happy to answer questions.
Direct questions to Leslie at htwfoundation@aol.com or call (281) 856-8340.

Proposals will be evaluated based upon

- Rationale: the degree to which the proposed activity addresses an issue, problem, or opportunity in relationship to Healing Touch (HT).
- Scientific or professional merit: the degree to which the activity will advance the body of scientific knowledge regarding Healing Touch.
- Qualifications and past record of investigators: degree to which investigators are qualified by education, training, and/or experience to execute the proposed activity.

The proposal must include the following information, as applicable.

1. General

Identify the principal investigator(s) and known secondary investigators. Attach a summary of investigators credentials, background, affiliation and their role in the investigation. Identify the contact person for this application and provide their contact information.

Identify the location(s) where the study will be carried out. Describe the specific location(s) where HT treatments, if any, will be performed and steps to be taken to minimize interferences during treatment.

Indicate the expected study timeline and the timing of the study's major segments (e.g., treatment, outcome testing, data analysis, documentation and submission for publication).

Indicate if a review by an Institutional Review Board (IRB) is required. If so, indicate the expected timing for that review and the organization the IRB is affiliated with.

2. Proposal Specifics

Provide proposed study title, research question(s) and hypothesis.

Discuss the gaps, needs or problems to be addressed, supported by a summary of existing publications on the topic. Include a list of references.

Discuss this project's specific goals and objectives.

Provide a description of the proposed methodology for testing the hypothesis. As applicable address the following:

- Anticipated test cohort size and characteristics.
- Characteristics of any planned controls and how they will be "treated" (e.g., normal treatments, non-HT complimentary treatments, no treatment).
- Qualifications of HT practitioner(s).
- HT techniques to be employed or any criteria for guiding the practitioner in the choice of techniques.
- HT treatment plan and associated testing. Identify endpoints to be evaluated, evaluation procedure(s) (e.g., biotests, surveys) and their timing (e.g., before and after each HT treatment, after X number of treatments).
- Describe anticipated plan for data analysis.

Indicate expected publication plans if publishable findings are found.

3. Budget

Indicate amount requested from HTWF. For multi-year projects identify funding requirements by year.

Indicate the expected overall budget and the estimated major categories of expenses, including overhead amounts.

If HTWF will be a partial funder, please indicate other funding sources and for what portion of the study HTWF funds will be used. Indicate the expected timing for initiating the project if that is contingent on approval of other funding.

4. Attachments

Include supporting documentation, as appropriate.

- Letter(s) of support (e.g., from research partners, other funding sources, or the hospital or university where study will be performed}.
- Copy of the informed consent form to be used for Healing Touch services and/or study participation.
- Copy of approval by an Institutional Review Board (IRB), if IRB review has been completed, or status, if it is in progress.

5. Terms of Funding

- If an IRB approval is required, no HTWF funds will be disbursed until the approval has been received.
- Quarterly or semi-annual progress reports are required, depending on the duration of the project.
- A final summary report and, if HT treatments are part of the study, photographs are required 30 days after completion. Publishable results will be kept confidential until publication.

  The final summary report must include a statement allowing HTWF to use the report content and photographs for informational and marketing purposes. Identify and obtain consent from any recognizable individuals in the photographs.
- Up to 25% of the grant may be withheld pending receipt of the final summary report.