Daily Plan through April 30, 2020

Hours of Operation

Because we are trying to limit staff exposure and operate with minimal staffing, we must reduce the hours we are open. **We will open at 8:00 a.m. for all classrooms and close at 4:30 p.m**. This timing will allow the staff to ensure everything is thoroughly cleaned, sanitized and disinfected before the children arrive the next day. If this is a hardship for your job, please contact Donna directly.

Expected Attendance

At this time, we are expecting fewer than 25 children total for all three programs (2 infants, 7 toddlers, 7 primary). If your plan changes, you must let us know a day before so that we can staff accordingly. <u>We will not be able to accept children on a drop-in basis.</u>

Children's Work Plan

We will keep the infants isolated for the majority of the day, though they will have the chance to see the older children in the outdoor environment. Toddler and Primary students will stay in their separate classrooms, though they may be together in the outdoor environment. We are moving many materials outside where the risk of infection is less because of air circulation. We will be focusing on Practical life activities, though the older students will still be getting lessons in math and language. Art and music will play a bigger role in the routine.

Siblings and Staff Children

To date, only a couple of families have asked about sibling care and both those children have been out of school for at least a week. There could be as many as 5 staff children (also out of school at least a week) at the school at any one time, though we are expecting that number to be fewer for most of the day. These children are up to 12 years of age, but since they live with the staff, we feel comfortable that increased exposure is unlikely. The older children will have time in the office on the computer to keep up with their school work. They will join us for meals, for outdoor crafts and on the playground.

Mitigation of Spreading Germs

All children and staff will be required to thoroughly wash hands upon arrival and before leaving for home. We have a specific plan to use stamps on the back of hands to determine whether we are washing our hands well enough throughout the day—for both children and adults. Nail brushes will be used every time we wash our hands.

We will use disposable table cloths at meal times, which will be discarded after each meal to facilitate disinfecting.

Food preparation work will be discontinued. Snack will be served in individual servings rather than family style. Dishes will not be reused before sanitizing.

We will continue to disinfect materials and furniture on a daily basis as we always do. We will pay extra attention to areas where food is prepared and eaten, drinking water dispensers, bathrooms, nap mats and all sinks. Toileting and diapering procedures will be followed as always.

Because our clothes can harbor germs, we recommend that you change your child's clothing as soon as they get home. It would be a good idea for you to do the same if you have been any place other than your home and the school to pick up your child.

Arrival Health Check

All children and staff will be assessed on arrival for symptoms of illness, including taking temperatures, verbal questioning and visual inspection. Any person found to have signs of illness will be asked to go home and keep in contact with the school.

Arrival and Departure Procedures

Infant and Toddler: Please help us maintain social distancing by staying in your car until there is no other family at the gate. Once you get out of your car, we will unlock the gate and allow one person at a time in through the main gate. The second gate will also be locked. We ask that adults stay inside that area during the arrival health check and pickup. Allow your child to walk through the second gate without you. In this way, no other children will have contact with you. Staff will get the tablet ready for you to sign and you should only have to touch one finger to the tablet.

Primary: Please use carpool drop off between 8:15 and 8:30 if at all possible to maintain social distancing. Staff will greet your child at the car and go through the Arrival health check. At pick up, please use the 3:00 carpool if at all possible. If you cannot pick up between 3 and 3:15, please park and look over the wall to ensure there is no one else in the carpool area before walking in through the gate. Please stay in the carpool area and allow us to bring your child to you.

Signs of Illness

As always, we will notify parents if a child becomes ill during the day. We must enforce a strict 1-hour pick up of a sick child. While we are aware that anyone is contagious before symptoms appear, we will still separate the sick child from the rest of the children until the parent arrives. Staff will also be required to leave the property as soon as they show any signs of illness. As an extra precaution, if your child is sent home with symptoms, they may not return to school for 48 hours to ensure no other symptoms appear.

Families will receive a notice if at any point anyone is sent home with signs of illness so that you will be able to make your decisions on a daily basis about whether to send your child to school the following day.

If anyone in your family has a fever, we ask that you keep your child home for 48 hours to determine whether those symptoms will develop into something serious. After 48 hours, if there are no other symptoms in the family member, your child may return to school.

Acknowledgement of Risk

Parents sending children to Aldea and employees working acknowledge that despite all our best efforts, there is still a risk of infection. Attendance implies acceptance of the risk. We encourage you to continue to assess the best course of action for you and your family.