Tools for LARGE Businesses

Level 3 Question 8: Do we have an annual process for a thorough assessment/audit of our processes

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| **Title** | Process Review and Governance model |
| **Why** | As your company grows, the number of processes increase drastically and the get distributed to many locations. This may reduce transparency and consistency across the value chain. |
| **What** | In order to govern the whole process landscape, an annual review process is useful, as it gives you the opportunity to name key process responsibles, which in turn are responsible for assuring that processes are mapped, updated, and continuously improved. Also, people needs to be trained an capable of operating the processes in a consistent way. |
| **How** | Key Steps:  Current state   1. Process overview: Tasks and challenges 2. Process MAP (high level) 3. Roles and responsibilities 4. Process maturity overview   Future state   1. Ambition and breakthrough targets 2. Future process and implementation initiatives 3. Governance structure 4. Implementation plan |
| **Template** | See next pages |

Process Review template







